

St. The London Story

Policy Plan and By-Laws 2023 - 2025

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About us

On 26th March 2020, Foundation the London Story is incorporated as a registered organisation in the Netherlands, with the KvK no. 77723106, RSIN nr.861108462. The foundation was born in a known London Café outside the Brussels parliament where members of Indian diaspora and allies of progressive India started gathering to express solidarity with the Indian Women sitting for protest in Shaheen Bagh during 2019-2020. The Foundation was forms with the intention to facilitate systematic research and documentation of Human rights violations, to publish or arrange for the publication of the research, to advocate and influence the policy necessary for maintain the rule of law and respect for Human rights of all human being.

The foundation lays its primary objectives under Article 2 of the Articles of Association, notarised by the Trip Advocaten & Notarissen, Hereweg 93, 9721 AA Groningen, The Netherlands, vide document number 52000589/AWB/RTV. These objectives are:

- To investigate and uncover human rights violations and abuses.
- To analyse and expose governmental and non-governmental actions in perpetuating, supporting, or ignoring the human rights violation and abuse.
- To advocate for justice, peace, and collective action against human rights violations.

The Foundation has since its establishment arduously pursued its founding objectives and has regularly held online meetings at which questions of human rights violations have been impartially discussed, researched, and published as reports. In 2020 foundation has prepared a total of six public reports, engaged in multiple social media campaigns, networked and collaborated in organizing webinars and have passionately advocated against online hate-speech. The Foundation has also established networks with existing organizations such as Stop Funding Hate, Conscious Ad Network, Indian American Muslim Council, Hindus for Human Rights and have worked with several other organisations and collectives, including Amnesty India, Human Rights Watch, India Network to name a few. The foundation has organically grown into tackling hate-speech online and has made hate-speech, disinformation and mis-information as its central and key project for the year 2020-2022. The foundation has also come to realisation that board members of the foundation form a formidable knowledge team and can substantially strengthen the wider civil society dialogue on hate-speech responsibility by devoting more of their time and energies in executive capacity. To set the tone for the future and many positive changes that the foundation intend to bring, the foundation **will focus on SDG 16, 5, 10 and 11 in coming years.**

Guiding Principles

Mission: Our Mission is to defend human rights, equality, and respect for all human beings, and actively stand against discrimination, violence, and derogation of the Human rights values.

Vision: Our Vision is to promote inclusive development through advocacy, stand against human rights violation and strengthen the democratic institutions of governance and rule of law.

Values: The foundation is committed to the core values of Dignity, Pluralism, Accountability, Solidarity, Courage, Justice, Democracy

Strategies for achieving objectives

To achieve our objectives, we produce and publish high quality investigations, engage in Human Rights advocacy, and seek cooperation with diverse actors (inter-government and non-government, local and international, media, academia, activists and many others).

Our strategy to defend Human Rights is built on three pillars *Investigation, Accountability, Solidarity*.

For the purpose of investigation and verification of issues we utilize a distributed, collaborative model. We research various human rights violations in physical as well as virtual geographies (eg. communal conflicts, human rights abuses, corporate misconduct, environmental crimes, crimes against freedom of speech and freedom of religion, state sanctioned crimes etc.) using a variety of platforms to collect data (online and publicly available sources). The data and information collected is rigorously verified by applying strict standards & principles. Our methodology for verification is based on Electronic Discovery Reference Model (EDRM) by Duke Law School. This serves to ensure that as far as possible our investigations follow a quality and consistency

process and structure – identification, collection & preservation, verification, analysis, review & confirmation (including multiple source corroboration & cross referencing) and finally, presentation (publication). We collaborate with wide and diverse public, parties and actors with the ultimate aim to seek State and non-State accountability towards grave human rights violations.

Activities

The current activities of St. The London Story can be categorised in three major themes: Impunity Watch, Digital Watch and Climate Watch. Within these Chapters we are driven by *Investigation, Accountability, Solidarity*.

Investigation

From the time of its founding, the core work of St. London Story has been to conduct in-depth research (based on open source online sources and publicly available data), focusing mainly on conflicts in India. Our thematic range of investigations has widened to also include Netherlands, with a large portion of our investigations focusing on digital-violence, the issue of far-right movements, and State impunity. Our research is not unique in terms of topics and areas, but is unique in terms of depth, transparency of process and evidence.

Accountability

As part of our vision is to #standupforHumanRights and build a global community based our research and investigations are driven by the need to seek accountability. We strongly believe that not just the State but also big Non-State actors have a shared accountability towards wider segments of the society in not just protecting the human rights, but also actively working towards full enjoyment of all human rights by all members of the society.

Solidarity

COVID-19 has made online solidarity a major actor in global fight against oppression. We use the space to amplify the voices of victims of abuse, thematic patterns of abuse of power, and evidence of far-right distortion of public debates. We engage extensivly with partners, stakeholders and interested individuals and groups.

Ambition

We pledge allegiance to facts, completeness and transparency. We consider this essential in the current realities of fact-free politics and fake news, which are increasingly on the march around the globe. In many countries, an era of post-truth is gaining ground with an all-out war on transparency and an armed conflict against accountability, where justice & solidarity are pushed to the margins and in the corner. To achieve our ambition, we will work on three main areas in the coming two years:

1) Organisation scale up & professionalisation: St. London Story was formed by closely connected network of volunteers. However as we have moved from strength to strength in our research and advocacy the size and scope of our activities and trust of our partners in us have expanded. This necessitates **professionalisation and formalisation** of the organisation. This process has already started in 2020 and will continue in the course through 2021 (by effectuating a key change in our Board structure, installing a Supervisory Board, contracting people on key management, financial and research positions, setting up of procedures and processes, improve infrastructure, define policies on grant acceptance, safety protocols, financial guidelines etc). Additionally, efforts and investment are needed to strengthen the business management, fundraising, compliance, technology, as well as monitoring and evaluation which we hope to achieve within these two year time frame. The objective is to build a strong core team without losing the strength and uniqueness of the wide community of contributors, volunteer and content providers.

2) Strategic focus & alliances : The London Story is building a strong credibility with the quality, depth and transparency of its investigations, and advocacy. To maintain our position, we need to define a **sharper focus** and engage in strategic alliances to advance our expertise and further legitimise our advocacy actions. We will revisit both the topic and geographical scope of our work, as well as the balance between research and advocacy

efforts in the end-year meeting. In terms of strategic alliances, partnerships we will continue to extend solidarity not just with diasporic organizations, but also with organizations and actors working to demand accountability of state and non-state actors.

3) Growing & sustaining our audience : The audience is the lifeline of any organisations. In the coming period, we will work to create a membership system (creating more added value to readers and users of our output), while reaching out to expand both the current end-user community (media, journalists, governments, investigative committees, courts, lawyers, academic institutions) and the wider audience (general public, academia, educators, certain media and government entities, etc)

Business & Operating Model

The business model describes the rationale of our value proposition, as well as the way London Story creates, delivers and captures value. The business model canvas below illustrates schematically how these blocks are constructed and interact with each other:

Business Model								
Value Creation		Value Proposition	Value Delivery					
Partnerships-with globalcommunity ofcontributors andvolunteers - withdirect & indirectaudience (includingcustomers)-with variety ofstakeholders(includinglikemindedorganisations,beneficiaries, funders,	Activities Activities - research and investigation - training and capacity building - advocacy and vocalisation Resources -intellectual property & data -	Research driven expertise and advocacy on core human rights - violations in physical and digital spaces by interpreting social media	Customer Relationships -direct and indirect contact - membership system (in process of creation) - collaborative interaction Channels	Customer Segments -experts -amateurs -professionals -beginners (including students) - individuals -groups -entities				
etc)	-stable online infrastructure - experts -funds (in process of raising funds)		targeted information -direct and indirect distribution					
Value Capture								

Our operating model consists of four elements: our team, partners, audience and funders

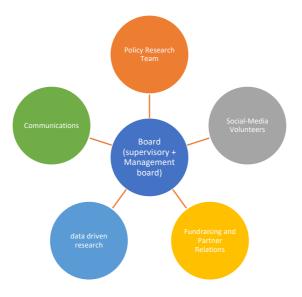
Operating Model					
Team	Partners	Audience	Funders		

<i>Core team</i> (Supervisory Board, Management Board, Consutants) and <i>network</i> of contributors & volunteers	journalists and citizen journalists, NGOs,	User community (all under partners) and wider community (general public, media, interest groups)	Postcode lotteries, private and family funds, national and international foundations, investment funds, social entrepreneurs, contributing members/individual donors
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Organisation

Foundation the London Story is incorporated in March 2020 in Groningen and registered at the Dutch Chamber of Commerce. Our organisation consists of a board of directors (board) and different teams. Currently, there are three teams – board, policy research team, and social-media volunteers. In the coming year The board will expand to include Supervisory Board, subsequently we will add teams responsible for fundraising & partner relations, data driven research, and communications team.

The organogram bellow illustrates how are organisation is structured including both current and future teams:



In compliance with Foundation statutes, the governance structure is comprised of board members and supervisory board members from 2021.

According to the policy of the foundation, no board or supervisory board member receives financial compensation other than covering of travel costs for board meetings or other small expenses related to performing board functions.

The board of directors consists of three members and the supervisory board consists of three members. The supervisory board oversees the work of the board to ensure that we meet the goals set out in this document.

All board members and supervisory board members are compliant to the integrity requirements as formulated by the Dutch Tax requirements for ANBI status. The board members have the following tasks (but not limited to):

Chairman: (Ritumbra Manuvie) Ensure the effective and efficient functioning of the board; Represent the organisation to external stakeholders; Ensure tasks and responsibilities are well distributed between board members; Manage critical path / tracking decision making; Chair quarterly board meetings (or delegate in case of absence);

Treasurer: (Maaike van Dor<u>ss</u>en) Manage finance; Prepare annual budget and annual account; Prepare annual report; Review and approve project budgets; Ensure compliance with guidelines, statutes Assign a reserve board member as treasurer

Secretary: (Shivam Maurya) Ensures minutes of meetings are made and filed; Backup treasurer (assigned by treasurer); Support in preparing annual report, policy & business plans Support in review project budgets

Supervisory board members:

Kheya Sengupta(Chairperson) – Academic and philanthropist Umair Ulla Khan (Treasurer) – Medic and Philanthropist Shaista Safder (Secretary) – Medic and Philanthropist

Managing Funds

To ensure the organisation meets its objectives we will focus on two main types of contributed income – small individual donations, donations from globally recognized charity organizations.

In the coming months we will develop a comprehensive Donations Acceptance Policy (DAP), which will include some of the following (but not limited to) criteria:

- compatibility of the donating entity and fund with the goals of the foundation
- transparency of sources, nature and reputation of funder
- conditions for granting a donation

- unrestricted or loosely-restricted funds to the greatest extent possible, to maximize partnership potential (many potential editorial partners will not work with us if restricted funds specify work on a particular project/in a particular region) and allow us to pursue urgent and emerging subjects

- non-earmarked donations will be used primarily for start-up of specific projects or investigations
- donations and grants can be refused if there are grounds to do so

In line with the transparency, high quality and accountability principles of, we report to our funders and donors by means of regular narrative and financial reports, progress updates, and annual statements and final reports. Annual financial reports are prepared by the financial administration in collaboration with a member of the board and reviewed and approved by the supervisory board.

Funds are managed with responsibility, integrity and in compliance with the policy of the organisation and the requirements of individual donors or funders.

By-Laws of Foundation the London Story

1. Definition of terms

- 1.1. **Advisory Board:** advisory board is a volunteer group formed to give advice and support the work of the foundation, the board of directors or executive staff.
- 1.2. **Assets:** Virtual and physical assets acquired by the Foundation for the purpose of its functioning, such as online space, datasets, digital tools, subscription to relevant libraries, office space, infrastructure including laptops, notebooks, etc.
- 1.3. **Business Address:** Seat of registration of the Foundation, weather owned or rented by the foundation to serve as its business and communication address. From 1st of December 2020 the business address of the foundation is the Humanity Hub, Fluwelen Burgwal 58, 2511 CJ The Hague.
- 1.4. **By-Laws:** Rules formed by the management board to govern the everyday administrative and financial functioning of the Foundation.
- 1.5. **Contractor:** Legal person contracted by the foundation to undertake a job in accordance with the foundation's requirements.
- 1.6. **Diversity Policy:** framework for good practices as laid in the by-laws for promoting, equality, equity, and inclusiveness in the foundation.
- 1.7. **Employee:** A person governed by the Employee Policy of the Foundation.
- 1.8. **Executive Director:** Person(s) appointed or contracted to execute the policies of the foundation.
- 1.9. **Foundation:** Foundation means Foundation the London Story, which was established on 26th March 2020, and holds KvK Registration number 77721306.
- 1.10. **Guiding Principles:** Principles defining the mission, vision, value and annual priorities of the Foundation
- 1.11. **Fundraising:** activities and projects for the purpose of collecting funds and/or services and/or material matters enabling the foundation's objectives to be achieved, also known as 'income'.
- 1.12. **Hiring Policy**: Policy of the Foundation determining the hiring policies of the Foundation.
- 1.13. **Projects:** activities in the context of achieving the foundation's Policies.
- 1.14. **Personnel Policy:** Policy for hiring, contracting, and compensating as set out by the management board.
- 1.15. **Management Board:** Management board is the board formed by the board of directors of the foundation as defined in the Articles of Association.
- 1.16. **Supervisory Board:** Supervisory board is the board formed by the Supervisory board of directors of the foundation as defined in the Articles of Association.
- 1.17. **Statute:** the statute of the foundation, as laid down in the Articles of Association notarized by the Trip Advocaten & Notarissen, Hereweg 93, 9721AA Groningen, via document no. 52000589/AWB/RTV.

2. General Governance

- 2.1 In 2020 the board of the Foundation is constituted as per the Article 4 of the Articles of Association to governs and represent the foundation and its affairs. The Board at the time of agreement upon these by-laws consists of Dr. Ritumbra Manuvie, Mr. Shivam Maurya, Maaike van Dorssen.
- 2.1.1 In 2021 the Foundation instituted a Supervisory Board with the amendment in the Articles of Association. Pursuant to this amendment the current board will be called 'Management Board' and a new Supervisory Board will be inducted.
- 2.2 Constitution of the Governing board Roles, Responsibility and Voting
- 2.2.1 The Governing Board constitutes of all members of the Supervisory Board and the Management Board. The Governing board should at all time constitute of a minimum of 3 persons and a maximum of 11 persons. For nominating and appointing a new board member, the existing Governing board should conform to the **Diversity Policy** as far as possible.
- 2.2.2 The Roles and Responsibility of the members of the Supervisory board is listed in amended Articles of Association of the Foundation.
- 2.2.3 The roles and responsibility of the Management Board are also set in the articles of association of the foundation. In any case the role and responsibility of the Management board is limited to making policy decision, set mission and vision of the foundation and ensuring that the foundation is complaint with its fiduciary and other legal responsibilitie
- 2.2.4 Each member in the Governing board has 1 vote. Decisions are taken by agreement of the Governing Board.
- 2.3 Remuneration of the Board
- 2.3.1 The Supervisory board members do not get remunerated for their work at the foundation.
- 2.3.2 The Management Board members do not receive remuneration for their core-function as policymakers of the foundation. The Supervisory board can determine an honorarium for preparing and attending meetings on a yearly basis.
- 2.3.3 The core-functions of the management board and the supervisory board are limited to setting the policy document, determining the financial policy, the privacy policy, the hiring policy, the diversity policy, and ensuring compliance to the same.
- 2.4 Appointment and Removal
- 2.4.1 Appointment and Removal of a member to the Supervisory board and management board must be achieved as per the Articles of Association, in good faith, and in the interest of the Foundation.
- 2.4.2 The members of the management board member can at any time tender voluntary resignation which must be accepted by 2/3rd of the majority, save where the Board is at its minimum capacity of 3 persons. In circumstances where the resignation of a Board member will lead to less than 3 persons on the board, resigning member should wait till a new member is appointed before tendering the resignation.
- 2.4.3 If the position at the Board falls vacant due to resignation, death or invalidity of a Board member, such position should be filled at its earliest as per the rules governing the appointment of the new Board member.
- 2.4.4 The Board of the Foundation can seek removal of a Board member if such board member has consistently failed in their duty towards the Foundation, has acted in bad-faith or are subject to grave criminal or financial misconduct. Such proceedings of removal should be initiated by a motion by the existing board member and must be over-seen by a quorum of 5 members of Management and Advisory board acting independently and impartially.
- 2.4.5 Where, board cannot achieve an independent and impartial quorum the motion for removal should be referred to independent arbitral body, recognised in the Netherlands and contracted mutually by the Foundation and the Board-member in question. Any uninsured and final financial responsibility arising out of such arbitration should be borne by the party at fault.
- 2.5 Executive Directors
- 2.5.1 The management board member, given their wide-expertise can be employed or contracted by the foundation to execute the foundation's policies as Executive director(s). In their role as Executive Director(s) of the foundation, the board member can be duly compensated as per the reasonable market rate for the time that they have spent in execution of the policies of the foundation.

- 2.5.2 Such compensation should only paid for actual work done for execution of project deliverables on production of time-sheet and traceable deliverables.
- 2.5.3 The executive director in their personal capacity can take every-day functional decisions in the interest of the foundation.
- 2.5.4 All major decisions should be communicated to the management board members and supervisory board members as early as possible.
- 2.5.5 All financial decisions involving disbursement of funds and liability towards third party should be taken by consensus or at least by majority. For contractual responsibility requiring acceptance or disbursement of funds minimum two management board members should be signatory to a contractual document.
- 2.5.6 All Financial decisions should be communicated to the management board members and supervisory board members at the earliest through written communication (written communication includes, emails, text message and post), no later than 48 hours.
- 2.6 Donations, Fundraising, and grants
- 2.6.1 Foundation can accept micro-donations, project funds, grants, core-funds and capacity building funds.
- 2.6.2 The foundation board members should ensure as far as possible that the funds received are coming from reliable sources and earmarked for specific tasks and deliverables in-line with the mission and vision of the foundation.
- 2.6.3 Donations and grants received by the foundation can be reserved and moved on to the next calendar year.
- 2.6.4 Board of the Foundation can decide through a resolution to reverse the unsolicited donations if the source of such donation do not conform with the mission, vision and values of the foundation.

2.7 Advisory Board

- 2.7.1 The Advisory board is designed to provide strategic guidance, raise funds, and monitor progress of the foundation in achieving its goals.
- 2.7.2 The Board may decide and appoint an advisory board for a duration determined by the management board members. Any such decision is taken by simple majority and communicated to all other board members at the earliest possible time.
- 2.7.3 Advisory board is appointed for a minimum duration of one year and a maximum duration of two years, following which the advisory board member can be reappointed.
- 2.7.4 Advisory board members' responsibilities broadly include:
- Giving strategic advice towards execution and achievement of the policies created by the management board.
- Assist in acquisition of grants and funds relevant for the necessary functioning of the foundation.
- Assist in advancing the goals and mission of the foundation as appropriate, through public speaking, professional work, and outreach in networks and with policy actors.
- Act as stewards of the foundation's mission and help ensure that the work of the foundation is appropriately advancing its wider mission.
- Participate in meetings when requested by the Managing board and provide key inputs, such as feedbacks, strategic advice and risk management which is in the best interest of the Foundation.
- Advisory board members must not be expected to provide more than 2 hours of monthly engagement towards planning, design, and execution of the foundation's strategy during its early phase, including providing one-on-one suggestions to the Executive board members.
- Participation of the advisory board member in regular meetings and support the executive directors in reviewing the projects and make recommendations for additions or modifications is voluntary in nature.
- The Advisory board is expected to attend at least 2 meetings per year.
- 2.7.5 Advisory board members are expected to act in the best interest of the foundation and declare any conflict of interest at the time of their appointment.
- 2.7.6 Terms of selection of the advisory board members are subjective and suggestion can be made on ad hoc basis by the board members in the interest of the foundation.
- 2.7.7 Advisory board member must represent diversity, expertise, and perspective and be in an ability to facilitate sustainable networks and raise funds.
- 2.7.8 At any time, the Advisory board members serve in their individual capacity and are subject to the policy of the foundation on diversity, and integrity.

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- 2.7.9 At all times, the Advisory board member will comply by the European Data Protection Law (GDPR) while dealing with foundation's stakeholders.
- 2.7.10 The Advisory board is additionally required to sign the non-disclosure agreement with the foundation.

3. Diversity Policy

Foundation the London Story is committed to fostering, cultivating, and preserving a culture of diversity, equity, and inclusion. Our human capital is the most valuable asset we have. The collective sum of the individual differences, life experiences, knowledge, inventiveness, innovation, selfexpression, unique capabilities, and talent that our employees invest in their work represents a significant part of not only our culture, but our reputation and company's achievement as well.

We embrace and encourage our employees' differences in age, colour, disability, ethnicity, family or marital status, gender identity or expression, language, national origin, physical and mental ability, political affiliation, race, religion, sexual orientation, socio-economic status, veteran status, and other characteristics that make our employees unique.

Foundation's diversity initiatives are applicable—but not limited—to our practices and policies on selection, contracting and recruitment; compensation and benefits; professional development and training; promotions; transfers; social and recreational programs; layoffs; terminations; and the ongoing development of a work environment built on the premise of gender and diversity equity.

Foundations diversity policy applies to all its members, which include Management Board, Advisory Board, Contractors in active contract with the Foundation, Employees under an employment contract, volunteers, and Interns.

Foundation encourages and enforces:

- Respectful communication and cooperation between all member.
- Teamwork and participation, permitting the representation of all groups and perspectives.

• Work/life balance through flexible work schedules to accommodate varying needs of the members of the foundation.

All members, of the Foundation have a responsibility to treat others with dignity and respect at all times. All members are expected to exhibit conduct that reflects inclusion during work, at work functions on or off the work site, and at all other company-sponsored and participative events. All members are also required to attend and complete annual diversity awareness training to enhance their knowledge to fulfill this responsibility. Any member found to have exhibited any inappropriate conduct or behaviour against others may be subject to disciplinary action.

Members who believe they have been subjected to any kind of discrimination that conflicts with the foundation's diversity policy and initiatives should seek assistance from a Advisor or designated representative of the Managing board.

The Secretary of the management board is the designated member authorized at all time to mediate on matters relating to diversity and equality

4. Privacy Policy

At Stichting The London Story, accessible from www.thelondonstory.org, one of our main priorities is the privacy of our visitors. This Privacy Policy document contains types of information that is collected and recorded by Stichting The London Story and how we use it.

If you have additional questions or require more information about our Privacy Policy, do not hesitate to contact us. Our Privacy Policy was generated with the help of GDPR Privacy Policy Generator from GDPRPrivacyPolicy.net

General Data Protection Regulation (GDPR)

We are a Data Controller of your information.

Stichting The London Story legal basis for collecting and using the personal information described in this Privacy Policy depends on the Personal Information we collect and the specific context in which we collect the information:

- Stichting The London Story needs to perform a contract with you
- You have given Stichting The London Story permission to do so
- Processing your personal information is in Stichting The London Story legitimate interests
- Stichting The London Story needs to comply with the law

Stichting The London Story will retain your personal information only for as long as is necessary for the purposes set out in this Privacy Policy. We will retain and use your information to the extent necessary to comply with our legal obligations, resolve disputes, and enforce our policies.

If you are a resident of the European Economic Area (EEA), you have certain data protection rights. If you wish to be informed what Personal Information we hold about you and if you want it to be removed from our systems, please contact us.

In certain circumstances, you have the following data protection rights:

The right to access, update or to delete the information we have on you.

- The right of rectification.
- The right to object.
- The right of restriction.
- The right to data portability
- The right to withdraw consent

Log Files

Stichting The London Story follows a standard procedure of using log files. These files log visitors when they visit websites. All hosting companies do this and a part of hosting services' analytics. The information collected by log files include internet protocol (IP) addresses, browser type, Internet Service Provider (ISP), date and time stamp, referring/exit pages, and possibly the number of clicks. These are not linked to any information that is personally identifiable.

Third Party Privacy Policies

Stichting The London Story's Privacy Policy does not apply to other advertisers or websites. Thus, we are advising you to consult the respective Privacy Policies of these third-party ad servers for more detailed information. It may include their practices and instructions about how to opt-out of certain options. You can choose to disable cookies through your individual browser options. To know more detailed information about cookie management with specific web browsers, it can be found at the browsers' respective websites. Children's Information

Another part of our priority is adding protection for children while using the internet. We encourage parents and guardians to observe, participate in, and/or monitor and guide their online activity.

Stichting The London Story does not knowingly collect any Personal Identifiable Information from children under the age of 13. If you think that your child provided this kind of information on our website, we strongly encourage you to contact us immediately and we will do our best efforts to promptly remove such information from our records.

Online Privacy Policy Only

Our Privacy Policy created at (GDPRPrivacyPolicy.net) applies only to our online activities and is valid for visitors to our website with regards to the information that they shared and/or collect in Stichting The London Story. This policy is not applicable to any information collected offline or via channels other than this website.

Consent

By using our website, you hereby consent to our Privacy Policy and agree to its terms.